



16 July 2018

Notice of ITS NZ Inc. Annual General Meeting

Level 4 Grant Thornton House, 215 Lambton Quay, Wellington

Notice is hereby given that an Annual General Meeting of Intelligent Transportation Systems New Zealand (ITS NZ) Inc., will be held at Level 4 Grant Thornton House, 215 Lambton Quay, Wellington

PROGRAMME

- 12 to 12:45 pm Light Lunch
- 12:45 to 1.15 pm Guest Speaker Presentation - Helen Robertson, Ministry of Transport
- 1:15 to 1:45 pm Annual General Meeting

ANNUAL GENERAL MEETING

Agenda

1. Welcome and Apologies
2. Confirmation of Minutes of Previous Meeting held 14 February 2017 as attached
3. Chairman's Report
4. President's Report
5. Treasurer's Report
6. Other Business
7. Close

Deryk Whyte
Secretary, ITS NZ Inc.



**ITS New Zealand AGM
Minutes**

Tuesday 14th February 2017, 1.15pm

Beca Auditorium, Auckland

1. Peter McCombs welcomed and confirmed previous minutes (Stephen Hewett, Mohammed Hikmet)
2. Attendance
 - The Board of Directors were present with 12 members and supporters present.
3. Peter spoke to Chairman's Report
 - PM listed the key successes of the past year ITS NZ activities, including the Summit, TC204 and 23rd ITS World Congress
 - PM also alluded to his Chairman's Recommendation, in regards to a membership proposal to be discussed following the reports
 - PM voiced his intention to stand down after a rewarding seven years, he feels the organisation is in good shape and thanked all members of the BoD for their hard work and contributions
4. Mohammed Hikmet spoke to the President's Report
 - MH thanks PM for his hard work, recalling the early challenges of developing a dedicated board and how the organisation had progressed and was now drawing BoD members from a variety of organisations around the country all committed to contributing their valuable time
 - MH highlighted the World Congress as a highlight of the ITS New Zealand's journey, where the New Zealand delegation was led by the Minister for Transport, there was excellent New Zealand representation with a large delegation, on the exhibition floor, and the sessions
 - MH relayed how ITS New Zealand had also achieved heightened recognition from the government
 - Highlighted membership to the Sustainability Group
 - Thanked Peter McCombs on behalf of the BoD for his leadership - maestro
5. Rick Barber spoke to the Treasurer's Report
 - RB relayed that the organisation is firmly in the black
 - Restructuring of the accounting year and addressing tax responsibilities has been a major project of the past two years, requiring significant professional advice
 - The membership, events and sponsorship revenue has increased, with much of it being reinvested organisation of events and related marketing and communications
 - Questioned by PM, RB discussed the budget projections which show that events and sponsorship will need to increase to cover the ongoing expenses at this level
 - It was moved the report be adopted.
Blair Monk/Cormac McBride Agreed

Rick Barber then presented his recommended forward budget for ITS New Zealand to 31 March 2017.

- It was moved the forward budget be adopted.

Martin Leak/Mohammed Hikmet Agreed

6. Special Business

Peter McCombs spoke to his Chairman's Recommendation regarding introduction of a tiered membership structure for ITS New Zealand noting the adoption of such a proposal would involve changes both to the rules regarding membership and changes to the structure of the Board. Such provisions are directed at longer-term view of ITS initiatives across the country and securing a steady stream of funding for ITS NZ initiatives.

- Moved that the members of the existing Board be re-appointed as an Interim Board to consider and prepare a report on this initiative for consideration by members.
Gareth Mappedoram/Deryk Whyte Agreed
- Moved that particular consideration of the resulting proposals be put to a Special Annual General Meeting to be held in Auckland on Tuesday 13 June 2017.
Cormac McBride/Blair Monk Agreed

On completion of this task by the newly appointed Interim Board, it was further moved that the election of a new incoming Board be held at a Special AGM to be held on Tuesday 13 June 2017.
Martin Leak/Andrew Gurr Agreed

With no further business, the meeting closed at 1.50pm.

Signed as complete and correct record of meeting.

P T McCombs
Chairman