



## Minutes from the 2020 ITS New Zealand AGM

Held online via Zoom, 3.30PM September 3rd, 2020

1. Simon McManus (SM) welcomed everyone and introduced speakers.
2. Mike Rudge (MR) spoke to the Chair's Report
  - MR began by acknowledging the challenging year experienced by many of our members and the organisation's own plans, with T-Tech being cancelled.
  - MR identified how ITSNZ had launched online events successfully, in particular securing some high-profile speakers
  - MR also reflected on the events preceding COVID-19, where a successful freight event was held at Auckland University and inspired more regular freight focussed events, including our support of the recent Green Freight event at the Ministry of Transport
  - MR congratulated Amy Strang and Armin Guttke for the energy and enthusiasm they had brought to the board, and for launching the Young Transport Professionals Initiative
  - MR also noted how Academia appointments Douglas Wilson of University of Auckland and Helen Fitt of Lincoln University were keeping us abreast of the latest thinking and connecting us to international experts.
  - MR noted the recent resignation of Richard Cross, Ministry of Transport. The Ministry continues to support ITSNZ and we look forward to finding new ways to work together
  - MR noted how we have been engaging government, through the Road to Zero policy, providing feedback on the Government Policy Statement, emphasising the role technology and innovations can play. We have also been contributing to the Climate Change Commission's Transport Reference Group
  - MR noted recent feedback from members suggest there is a positive feeling in the industry as more ITS projects are emerging
  - MR did note that COVID-19 has impacted our finances, we cancelled T-Tech which we had forecast to make a small profit. Nevertheless we maintain a healthy financial state.
  - MR thanked the board for the work they had contributed and made special mention of Simon McManus's invaluable contributions
  - MR provided attendees a few minutes to ask any questions, and SM provided further detail on some of the major expenditures of the past 18 months, being the T-Tech conference 2019, where those delivering papers and presentations were offered free tickets to ensure interest as an initial
3. Stephen Hewett (SH) delivered the International Report and presented on the Business Plan
  - SH presented a slide on ITS World Congress and ITS Asia-pacific conference dates, which have been shuffled. Hamburg holds the next ITS World Congress in

- 2021, then LA will hold the congress in 2022, the ITS Asia-Pacific forum has been delayed one year and will still be held in Brisbane, in April 2021
- SH then introduced the Strategy & Business Plan 2020-2022. He apologised that this had not been circulated before the AGM as intended, but there was considerable input and revision by members of the board. SH talked about the achievements that had been made in line with the last business plan. Major noteworthy achievements included:
    - Appointment of academia and youth board representatives.
    - Expansion and growth of the annual T-Tech conference
    - Increase in events outside of Auckland
    - Support for skills development in introducing awards at T-Tech
    - Increased engagement with government
  - SH then provided background on the new business plan 2020 – 2022, describing what had motivated the adjustments to our strategy 2022 and informed our business plan and budget for 2020/21 including:
    - COVID-19 and industry survey
    - Members workshop
    - Feedback from membership discussions
    - Input from Youth and Academia board members
    - Input from Armin Guttke, recently appointed to VP membership
  - SH provided attendees the opportunity to ask questions and respond to his comments and welcomed feedback over the coming weeks
4. SM returned to MR to deliver the Financial Report
  5. Treasurer's Report
    - Mike Rudge spoke to the Profit and Loss report to March 2020 and the Balance sheet as at August 1, 2019 as had been sent to all those registered for the AGM call.
    - He again explained the significant loss shown for the 2019 year was due to the T-Tech 2019 conference, and the World Congress 2019 in Singapore where a large stand had been supported by ITSNZ in partnership with ITS Australia. While these investments created a financial loss, both were representative of ITSNZ investing in growing ITSNZ and delivering value for members.
    - MR provided time for the attendees to ask questions about the financial report before stating that they were delivered
  6. Youth Ambassadors Amy Strang (AS) and Armin Guttke (AG) delivered a presentation discussing the YTP initiative
    - AS revealed the new YTP branding, new addition of Te Waka Rangatahi, as the te reo translation of the Young Transport Professionals name she then listed the design attributes
    - AG discussed the vision for YTP and what that encompassed
    - AS outlined events ahead for the group and discussed the interviews currently underway for the first YTP committee
  7. AG delivered a presentation following the outcomes from the membership audit and review. The presentation included visual representations of the ITS landscape in New Zealand, dividing members into various segments of the sector and geographic spread of the membership. This enhances our understanding of the membership and the way we can tailor events and membership growth initiatives. He also briefly presented on the intended future back strategy for membership growth. SM added that the visual membership landscape will be useful in membership discussions.

8. SM delivered a presentation discussing the highlights of the past 18 months
  - SM discussed success of events held in 2019, focussed on T-Tech in particular, but also the ITS World Congress where the stand showcased our Gold members and also provided presence for the approximately 50 attendees from New Zealand, being the second largest delegation to an ITS World Congress
  - He also discussed the success of the many online events 2020,
  - SM presented a slide demonstrating recent new members who represent a broad range of industries and sectors
9. Attendees were given further opportunity to ask questions of anything raised during the presentations or about ITS
  - Martin Knoche asked the presenters where they saw Autonomous Vehicles in five year's time. SH answered that there was some exciting progress being made, pointing to some very good trials underway in Australia. MR and SM said that Ministry of Transport was accelerating their work in the area and that ITSNZ hoped to help shed light on this in the future.

No further questions were posed, several of the audience thanked the presenters for the information shared.

Confirmed as complete and correct record of meeting.

Mike Rudge  
Chair